



R.M.K. COLLEGE OF ENGINEERING AND TECHNOLOGY

RSM NAGAR, PUDUVOYAL-601206



MINUTES OF THE MEETING




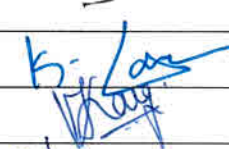



Date: 06-07-17

The second meeting of IQAC was held on 06-07-17.

- IQAC has prepared the Academic Audit Manual for conducting the Academic Audit. The manual was presented in the meeting and was approved by the Principal.
- The Audit Date was planned on 04.08.17
- Dr. P.K. Devan, the Audit Coordinator presented the Audit evaluation questionnaire in the meeting. The Head of the Departments suggested some changes in the evaluation questionnaire and the final draft was approved by the Principal.
- Dr. P.K. Devan, the Audit Coordinator has consulted with **Dr. M. Cheralathan**, Professor of Mechanical engineering, SRM University, Kattankulathur and **Mr. M. Paramantham**, General Manager of AutoTech Industries, Gummidipoondi and confirmed their willingness to act as Lead Auditor and Co-Lead Auditor respectively.
- In view of the Academic Audit, the department Heads were informed to keep the records complete in all forms and to be ready for the Audit.
- Principal instructed the Cell Conveners and all concerned to be ready in all respects to conduct the Academic Audit and henceforth to be ready for NAAC inspection in the month of September.
- The IQAC Coordinator thanked all for attending the meeting.

Dr. T. M. Inbamalar
Coordinator
IQAC

Members attended:

Sl.No.	Name	Designation/Department	Signature
1	Dr. Rengaraja T	Principal	
2	Dr. T.M. Inbamalar	Professor / ECE Coordinator/Director of IQAC	
3	Dr. Geetha Balachander	Academic coordinator	
4	Mr. Shanmugasundaram M	ASP/CSE	-
5	Mr. Gunalan K	ASP/EEE	
6	Ms. Kannagi V	ASP/ECE	
7	Dr. Loganathan T. G	ASP/ME	
8	Dr. Devi G	ASP/S&H	
9	Mr. N.M. Chandrababu	Manager	-
10	Dr. Sridhar	Chairman, IET Chennai Network	-
11	Mr. Venkatesh Perumal Pranay Chandragiri	Student	-
12	Er. A.R. Sivasubramanian	Alumni	-
13	Mr. Subramanian Sadasivan	Vice President, iNautix Technologies India Private Limited	-
14	Mr. R. Tamilchelvan	Director, Vidhara Secure Com Pvt. Ltd.,	-
15	Mr. S. Saravanan	Xerionlabs, Chennai	-